

**VILLAGE OF HEISLER  
REGULAR COUNCIL MEETING MINUTES  
HELD IN THE COUNCILCHAMBERS AT THE HEISLER VILLAGE OFFICE  
August 26, 2021@ 7:00 P.M.**

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<b>PRESENT:</b>	Bonita Wood	Mayor
	Brandon Martz	Deputy Mayor
	Heidi Rohe	Chief Administrative Officer
	Jon Williams	Councillor
<b>DELEGATION:</b>	Dallas Oberg	Resident

**CALL TO ORDER:** Mayor Wood called the meeting to order at 7:00pm.

**ADOPTION OF AGENDA**

**Motion 21-08-193**

Moved by Councillor Williams to adopt the agenda as presented including additions:  
12.13 Select Engineering Consultants Ltd. recommendations.  
12.14 Multi Year Budget

**MINUTES:**

**Motion 21-08-194**

Moved by Deputy Mayor Martz to adopt the July 22, 2021 regular council meeting minutes.

**CARRIED**

**DELEGATION: Dallas Oberg**

Council welcomed delegation to the meeting at 7:04 p.m. Resident attended the meeting to talk about the recycling bin situation. Council and resident discussed the matter. Council thanked delegation for attending the meeting; residents left the meeting at 7:20 p.m.

**Motion 21-08-195**

Moved by Councillor Williams to advise CAO to contact Flagstaff Waste to discuss the bin situation and to request if Flagstaff Waste would be willing to pay for the fence behind the recycling bins and to look into requirements for owner on county property.

**BYLAWS:**

**Bylaw # 537-21 Amendment Library Bylaw 223-21**

**Motion 21-08-196**

Moved by Councillor Williams that Council makes a motion to rescind Motion 21-07-158, Motion 21-07-159, Motion 21-07-160 and Motion 21-07-161 from the July 22, 2021 regular council meeting for the Bylaw 537-21 Amendment to Bylaw #223-91 Library.

**Motion 21-08-197**

Moved by Deputy Mayor Martz that Heisler Council gives first reading to Bylaw 537-21 Amendment to Bylaw #223-91 Library.

**Motion 21-08-198**

Moved by Mayor Wood that Heisler Council gives second reading to Bylaw 537-21 Amendment to Bylaw #223-91 Library.

**Motion 21-08-199**

Moved by Deputy Mayor Martz that Heisler Council proceeds to third and final reading of Bylaw 537-21 Amendment to Bylaw #223-91 Library.

**Motion 21-08-200**

Moved by Mayor Wood that Heisler Council by unanimous consent gives third and final reading to Bylaw 537-21 Amendment to Bylaw #223-91 Library.

**CARRIED**

**POLICIES:**NONE

**OLD BUSINESS:**

**BREOC Community Demonstration Project (CDP) – Village of Heisler Business Signage**

**Motion 21-08-201**

Moved by Deputy Mayor Martz that Council advises CAO to request at least 3 quotes, including a quote from Willow Hill Design for a wooden billboard, big enough for 8 signs in the size of the white board in the council chambers (approx.2 feet by 3 feet.), quotes for metal business signs, installation and electrical work for lights and to mail letters to Village of Heisler businesses requesting design for signs.

**NEW BUSINESS:**

**FRESS Lease Agreement for Fire Hall**

**Motion 21-08-202**

Moved by Councillor Williams that Council accepts agenda item 9.1 Draft Flagstaff Regional Emergency Services Society (FRESS) Lease Agreement Fire Hall including at the council meeting discussed changes, and advises CAO to forward it to FRESS.

**CARRIED**

**Big Tree 111 Aberhard Ave**

**Motion 21-08-203**

Moved by Mayor Wood that Council makes a decision to approve that resident can cut down big tree at 111 Aberhard Ave.

**CARRIED**

**COUNCILLOR REPORTS**

**Motion 21-08-204**

Moved by Councillor Williams that Heisler Council accepts the Council reports; Mayor Wood Heisler Library Meeting Report, Deputy Mayor Martz verbal Community Hall Board Meeting Report, and Public Works Report, Director of Emergency report and April 2021 and May 2021 Bylaw Enforcement Reports as presented.

**CARRIED**

**Motion 21-08-205**

Moved by Deputy Mayor Martz that Heisler Council approves Banjo Electric quote # 229821 for the Community Hall Transfer Switch in the amount of \$6,240.74 plus GST and advises CAO to start project right away and to apply for a grant for the project.

**CARRIED**

**CAO Report and Action List**

**Motion 21-08-206**

Moved by Mayor Wood accepts the Action List from the July 22, 2021 regular council meeting and the July 2021 written CAO report as information.

**CARRIED**

**FINANCIAL:**

**Motion 21-08-207**

Moved by Mayor Wood that Council accepts July 2021 Financial Statements, item #12.2 Cheque Listing, item #12.3, item #12.4 MUSH Savings Account and Item #12.5 Revenue & Expenditures as information.

**CARRIED**

**Letter Municipal Affairs – 2021 GTF Allocation**

**Motion 21-08-208**

Moved by Deputy Mayor Martz That Heisler Council makes a motion to accept a Letter from the Minister of Municipal Affairs dated July 5, 2021, stating that the Village of Heisler' s 2021 GTF allocation is \$100,000 including a \$50,000 one-time funding top-up and that the GTF Program is being renamed to Canada Community-Building Fund as information.

**CARRIED**

**Unbudgeted Expense**

**Motion 21-08-209**

Moved by Deputy Mayor Martz that That Heisler Council makes a motion to pay the unbudgeted expense for the FRESS – Fire Services 2021 Requisition Invoice in the amount of \$5,293.31 from:

GL 2-23-211 Travel/Subsistence	\$ 200.00
GL 2-23-234 Training	\$ 413.81
GL 2-23-253 Equipment Maintenance	\$ 679.50
GL 2-23-515 Fire Man's Supply/Equipment	\$2,500.00
GL 2-23-520 Equipment/Parts/Supplies	\$1,000.00
GL 2-23-252 Building Maintenance	\$ 500.00

**CARRIED**

**Municipal Affairs – Letter 2021 Election Grant**

**Motion 21-08-210**

Moved by Councillor Williams that Heisler Council makes a motion to accept a letter from the Minister of Municipal Affairs dated August 2021 regarding the 2021 Election Grant as information.

**CARRIED**

**Kubota Lawn Mower Quote #1132694**

**Motion 21-08-211**

Moved by Mayor Wood that Council makes a motion to rescind motion 21-05-115 from the May 20, 2021 regular council meeting stating 'Moved by Deputy Mayor Martz that Council reviews and makes a motion to approve Kubota quote #1132694 and excluding the cab and to advice CAO to apply for a grant for it.

**CARRIED**

**Kubota Lawn Mower Quote #1212222**

**Motion 21-08-212**

Moved by Mayor Wood that Council makes a motion to accept Kubota quote #1212222 in the amount of \$29,270.50 without trade for old Kubota and to apply for a grant.

**CARRIED**

**Advertising Tender for Tax Recovery Property**

**Motion 21-08-213**

Moved by Mayor Wood that Council makes a motion to approve presented advertising for tax recovery property sale.

**CARRIED**

**Select Engineering – Aug 19, 2021 Sewer Quotation Summary**

**Motion 21-08-214**

Moved by Councilor Williams that Council makes a motion that Council reviews Select Engineering Consultants provided three contractor quotes and to approve Forestburg Transit Mix quote in the amount of \$ 66,255.00, excluding Gst for phase 1 Sewer Project.

**CARRIED**

**Select Engineering – Sewer CCTV Recommendation**

**Motion 21-08-215**

Moved by Councilor Williams that Council makes a motion that Council approves Select Engineering Consultants to get quotes for sewer CCTV.

**CARRIED**

**Select Engineering - Recommendations 2021 Drainage Improvements**

**Motion 21-08-216**

Moved by Councilor Williams that Council reviews and discusses the recommendations and makes a decision to process with West Drainage Outfall project in the amount of \$30,000.00 and Rutherford Avenue Drainage project in the amount of \$20,000.00 and to table Main Street, Manning Ave Drainage – Near Sifton Street; and Main Street Crossing Culvert Crossing to a later date.

**CARRIED**

**Multi Year Capital Plan 2022-2026**

**Motion 21-08-217**

Moved by Councilor Williams that Council reviews and discusses the presented Multi Year Capital Plan 2022-2026 and makes a motion to approve it as presented.

**CARRIED**

**CORRESPONDENCE:**

**Motion 21-08-218**

Moved by Deputy Mayor Martz that Heisler Council accepts the Correspondence items number 13.1-13.13 as information:

- 13.1 Crowsnest Pass – Letter Jul 13, 2021 Bill C-21
- 13.2 Flagstaff County – Letter Aug 12, 2021, ICF Agreement – Review of ICF Funding
- 13.3 RCMP – Provincial Policing Report 2021/07/22
- 13.4 RCMP – Killam Detachment Crime Stat Q12017-2021
- 13.5 Big Lakes County – Letter Jul 28, 2021 - Support RCMP
- 13.6 MLA Jackie Lovely – News Release: Expanding broadband internet in AB
- 13.7 Village of Forestburg – Letter Jul 16, 2021 - Extension Fire Services Agreement and Fire Chief Agreement
- 13.8 Town of Clareshome – Letter Jul 26, 2021 – RCMP
- 13.9 FRESS – July 21, 2021 Board Meeting Minutes
- 13.10 Alberta Transportation – Letter Jul 22, 2021 BMTG Grant
- 13.11 Municipal Affairs – Email Jul 22, 2021 – Release of MA 2020-21 Annual Report
- 13.12 Town of Killam – Letter Aug 23, 2021 – Fire Hall Lease Agreement
- 13.13 Town of Killam – Letter Aug 23, 2021 – Extension Fire Services Agreement and Fire Chief Agreement

**CARRIED**

**Motion 21-08-219**

Moved by Councillor Williams to advise CAO to get the date of the next AG Society Board Meeting and to request delegation time to discuss Flagstaff County Recreation Grant.

**CARRIED**

**CONFIDENTIAL:**

**Motion 21-08-220**

Moved by Mayor Wood to move into closed session to discuss issues related to Freedom of Information and Protection of Privacy Act Section 19 and Section 17 at 8:28 p.m.

**CARRIED**

**Motion 21-08-221**

Moved by Mayor Wood to move out of closed session and return to regular meeting at 9:10 p.m.

**CARRIED**

**Confidential Items 14.1, 14.1.1, 14.2, 14.2.1, 14.3, 14.4, 14.5**

**Motion 21-08-222**

Moved by Deputy Mayor Martz that Council accepts the confidential items 14.1, 14.1.1, 14.2, 14.2.1, 14.3, 14.4, 14.5 as information.

**CARRIED**

**Confidential Item 14.6**

**Motion 21-08-223**

Moved by Mayor Wood that Council makes a motion to write a letter to resident.

**CARRIED**

**Confidential Item 14.7**

**Motion 21-08-224**

Moved by Mayor Wood that Council conducts CAO Evaluation and approves and signs CAO Employment Agreement.

**CARRIED**

**Date for next Regular Council Meeting and Organizational Meeting: September 28, 2021@ 7:00 p.m.**

**ADJOURNMENT:**

As all items on the agenda were discussed, Mayor Wood adjourned the meeting at 9:20 p.m.

X

X

Bonita Wood

Heidi Rohe

Mayor

CAO